



**Notification for Engagement of Retired Railway Employees as Consultants on Contract basis
for Civil Engineering Works at IRCTC, South Central Zone (SCZ)**

Indian Railway Catering and Tourism Corporation Ltd. (IRCTC) is a Public Sector Enterprise under Ministry of Railways. IRCTC is the extended arm of the Indian Railways to upgrade, professionalize and manage the catering and hospitality services at stations, on trains and other locations and to promote domestic and international tourism through development of budget hotels, special tour packages, information & commercial publicity and global reservation systems.

Applications are invited from retired Railway Employees (only normal retired persons) for engagement as consultant (Civil Engineering) to work in Catering deptt. under SCZ for setting up/renovate Kitchen Units on consolidated remuneration basis. Details are specified in Annexure-I.

GENERAL CONDITIONS:

1. Engagement of Consultants will be on full time / Shift basis.
2. Railway employees who are compulsory retired or removed or dismissed from services are not eligible.
3. Age limit: Between 60 years to 62 years.
4. Remuneration: a maximum 100% of (Last pay drawn +DA – Pension + DR)
5. Leave, Travelling Allowance etc will be as per IRCTC policy applicable from time to time.
6. The period of contract will be initially for a period of Six months which may be extended further upto a period of 6 months depending upon the requirement and overall performance of the individual.
7. Mere fulfilling of eligibility criteria shall not confer any right to the applicant for being called for the interview/selection process.
8. IRCTC reserves the right to cancel / restrict /modify /alter the engagement process, if need so arises, without issuing any further notice or assigning any reason whatsoever.
9. Furnishing of wrong/false/incomplete/inconsistent/ ambiguous information in the application will lead to disqualification of the candidate and his/her candidature will be rejected.
10. Any canvassing directly or indirectly by the applicant will disqualify his/her candidature.
11. No correspondence will be entertained from candidates not shortlisted/ selected.
12. In case of false or insufficient information / lack of proof to ascertain the eligibility of the applicant, their candidature will summarily be rejected at any stage of the engagement process.
13. The interested eligible candidates may send their applications on the prescribed proforma (Annexure-II) along with requisite supporting documents, with attested photo copy of Service certificate, latest Pension Payment Order and Last Pay Slip to **Joint General Manager (HRD), IRCTC Ltd, South Central Zone, 3rd Floor, Oxford Plaza, S.D. Road, Secunderabad – 500003 by 20.08.2019.** Applications received after the due date will not be considered.

PROFORMA FOR SUBMISSION OF APPLICATION FOR ENGAGEMENT OF CONSULTANT (Civil Eng.)

1	Please indicate the category for which applied: CIVIL ENGINEERING/CATG. DEPT/ IRCTC/SCZ/SC			
2	Name of the Applicant			
3	Present Address			
	Landline/Mobile No.			
	Email ID:			
4	Date of Birth:			
5	Professional/Technical/Educational Qualification:			
6	Aadhar number:			
7	Last drawn Pay, Pay Scale & grade held at the time of retirement :			
8	Field of specialization & No of years of experience in the field which is proposed to be utilized in the consultancy assignment			
9	Additional information, if any, which you would like to mention in support of your suitability for the post.			
10	Discipline & Appeal cases/ Vigilance Status: i) Have any Departmental proceedings/ Vigilance proceedings or any other case pending after retirement/ at present against you? ii)If yes, give the full particulars.			
11	Documents to be attached (Attested Copies) i) Copy of pension payment order (PPO) ii) Service Certificate iii) Proof of Last pay / Pay Scale drawn iv) Copy of Date of Birth Certificate			
12	PARTICULARS OF EXPERIENCE: (from last employment)			
S No	Name of Office/Division/Workshop last worked in Railways	Post Held & Scale of pay drawn	Period : From-To	Job description / Responsibility areas

The above information is true to the best of my knowledge and belief. I am liable to be disqualified, if any information given above is found to be incorrect/ incomplete or false.

Date:
Place:

(Signature)

ADVERTISEMENT FOR ENGAGEMENT OF CONSULTANT (CIVIL ENGINEERING) ON TEMPORARY BASIS IN IRCTC/SCZ/ SC.

Sl. No.	Department & Location	Work Profile	No. of consultants required	Level of Railway employees (Supervisor/ Officer)	Experience/Eligibility
1	Catering Dept./ ZO/SCZ/SC.	1)Liaisoning with the architect & executing agency for designing, development and renovation of Kitchen Units as per set norms. 2)Supervision & certification of works at all green field (SC, BZA & BBS stations) and brown field (KZJ, OGL, RJY, RU, GTL, VSKP & BSP stations) projects to be undertaken by IRCTC, SCZ.	01 (One)	Civil Engineer in Supervisory Grade/Jr. Scale Officer	Retired Railway employee of civil engineering dept. having more than 15 yrs. Experience/service in Civil Engineering, with knowledge of preparation of estimates, tendering, designing, verification & execution of civil works of Station, office building & Rly. Quarters etc. Exposure in construction / renovation of kitchen units is added advantage.

Age: Should be between 60-62 yrs.

The interested applicants may send their latest resume (Annexure-II) along with supporting documents i.e. PPO, Service Certificate etc, to IRCTC/SCZ **latest by 20th August, 2019 at** the following address :-

**Joint General Manager (HRD),
IRCTC Ltd, South Central Zone,
3rd Floor, Oxford Plaza,
S.D. Road, Secunderabad – 500003**